



REPUBLIC OF THE PHILIPPINES
SENATE ELECTORAL TRIBUNAL


REQUEST FOR QUOTATION

The Senate Electoral Tribunal, through its Bids and Awards Committee, will undertake the procurement for the Rental of Two (2) Units of Air-conditioned Mini Buses in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184, as follows:

Name of Project : Rental of Two (2) Units of Air-conditioned Mini Buses
Quotation Validity : At least thirty (30) calendar days
Delivery Schedule : April 25, 2024
Terms of Payment : 15 to 30 calendar days upon submission of complete supporting documents
Approved Budget : Seventy Thousand Pesos (Php70,000.00)

Interested suppliers are required to submit their valid and current Mayor's Permit, PHILGEPS Registration Certificate, Omnibus Sworn Statement, and price quotation (Annex "A") not later than **April 2, 2024 at 05:00 p.m.** at the 6th Floor, Sugar Center Building, North Avenue, Diliman, Quezon City. The documents may also be sent thru fax at 8395-9329 or email at set.ppms.ps@gmail.com.

Very truly yours,


ATTY. ELEANOR S. FRANCISCO-ANUNCIACION
Deputy Secretary of the Tribunal
Chairperson, Bids and Awards Committee

SENATE ELECTORAL TRIBUNAL

Annex A

RFQ No.: 2024-03-070

Date :

Company Name: _____

Company Address: _____

Contact Person: _____

Contact Number: _____

Tax Identification Number (TIN): _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please write the detailed specifications in the space provided)	Unit Cost	Total Cost
1	2	Unit	<p>Mini Bus</p> <p>Specifications:</p> <ul style="list-style-type: none"> a. At least 21-seater (not including jumpseats). b. Fully air-conditioned c. Clean, odor-free and well maintained. d. Fair seat height (not too low and not too high). <p>Inclusions:</p> <ul style="list-style-type: none"> a. Fuel b. Parking Fees c. Toll Fees <p>Date needed: April 25, 2024</p> <p>Venues:</p> <ul style="list-style-type: none"> a. SET Office, Sugar Center Building, North Avenue (ETD: 04/25/24 6:30 A.M.; ETA: 04/25/24 5:30 P.M.) b. San Ildefonso, Bulacan (ETA: 04/25/24 8:30 A.M.; ETD: 04/25/24 3:30 P.M.) <p>Other Conditions:</p> <ul style="list-style-type: none"> ● The unit is subject to ocular inspection prior to the event. ● Driver's Licenses and ID of the would-be drivers shall be submitted at least two days before the event. 			

		<ul style="list-style-type: none"> • Drivers shall observe courtesy and cleanliness at all times. • The service provider shall be flexible in case of minor changes in the itinerary. 			
		ABC: Php70,000.00			


JULIUS B. REMUDARO
 Procurement Officer
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 Mobile Landline: 8463-1113
 Email: set.ppms.ps@gmail.com

 (Signature over Printed Name)

 (Position / Designation)