

SENATE ELECTORAL TRIBUNAL
Annual Procurement Plan
For Fiscal Year 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
HUMAN RESOURCES MANAGEMENT SERVICE PROJECTS													
PSYCHOLOGICAL ASSESSMENTS													
1	Psychological Assessment of SET applicants and employees	HRMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	240,000.00	240,000.00		
1	Basic Personality Inventory Answer Sheets	HRMS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	1,800.00	1,800.00		
1	Applicant Risk Profiler	HRMS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	36,000.00	36,000.00		
1	Differential Aptitude Test	HRMS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	30,000.00	30,000.00		
1	Management Development Questionnaire	HRMS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	3,000.00	3,000.00		
1	Ravens Progressive matrices	HRMS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	1,800.00	1,800.00		
1	Watson Glacier Critical Thinking Test Form A	HRMS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	2,700.00	2,700.00		
ANNUAL TEAM BUILDING AND EDUCATIONAL/CULTURAL ACTIVITY													
1	Lease of Venue	HRMS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September	September	GoP	550,000.00	550,000.00		
1	Facilitators and Training Package	HRMS	NO	NP-53.9 - Small Value Procurement	August	N/A	September	September	GoP	200,000.00	200,000.00		
1	Meals/Catering Service	HRMS	NO	NP-53.9 - Small Value Procurement	August	N/A	September	September	GoP	450,000.00	450,000.00		
1	Transportation Services	HRMS	NO	NP-53.9 - Small Value Procurement	August	N/A	September	September	GoP	300,000.00	300,000.00		
1	COVID-19 Testing	HRMS	NO	NP-53.9 - Small Value Procurement	August	N/A	September	September	GoP	80,000.00	80,000.00		
1	Prizes/Supplies/Materials not in Inventory	HRMS	NO	NP-53.9 - Small Value Procurement	August	N/A	September	September	GoP	90,000.00	90,000.00		
1	Cultural Activity	HRMS	NO	NP-53.9 - Small Value Procurement	August	N/A	September	September	GoP	60,000.00	60,000.00		
1	Uniform for Participants	HRMS	NO	NP-53.9 - Small Value Procurement	August	N/A	September	September	GoP	89,000.00	89,000.00		
SENIOR CITIZEN'S PROGRAM													
1	Lease of Venue	HRMS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	August	August	GoP	50,000.00	50,000.00		
1	Meals/Catering Services	HRMS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	August	August	GoP	10,000.00	10,000.00		
1	Transportation Services	HRMS	NO	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	10,000.00	10,000.00		
1	Prizes/Token/Supplies not in Inventory	HRMS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	August	August	GoP	3,000.00	3,000.00		

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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	CSC ANNIVERSARY CELEBRATION	HRMS											
1	Meals/Catering Services	HRMS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	September	September	GoP	36,000.00	36,000.00		
1	Uniform for Participants	HRMS	NO	NP-53.9 - Small Value Procurement	August	N/A	September	September	GoP	60,000.00	60,000.00		
	TRIBUNAL ANNIVERSARY CELEBRATION	HRMS											
1	Lease of Venue	HRMS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April	April	GoP	180,000.00	180,000.00		
1	Meals/Catering Services	HRMS	NO	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	180,000.00	180,000.00		
1	Transportation Services	HRMS	NO	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	80,000.00	80,000.00		
1	COVID-19 Testing	HRMS	NO	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	80,000.00	80,000.00		
1	Prizes/Token/Supplies not in Inventory	HRMS	NO	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	75,000.00	75,000.00		
1	Uniform for Participants	HRMS	NO	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	60,000.00	60,000.00		
1	Facilitators and Training Package	HRMS	NO	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	75,000.00	75,000.00		
	GENERAL ASSEMBLY	HRMS											
2	Lease of Venue	HRMS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	November	November	GoP	320,000.00	320,000.00		
2	Meals/Catering Services	HRMS	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	320,000.00	320,000.00		
2	Transportation Services	HRMS	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	60,000.00	60,000.00		
2	COVID-19 Testing	HRMS	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	80,000.00	80,000.00		
2	Prizes/Raffle/Materials for Games	HRMS	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	90,000.00	90,000.00		
2	Decoration	HRMS	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	60,000.00	60,000.00		
2	Lights and Sounds/LED	HRMS	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	60,000.00	60,000.00		
	RETIREMENT PROGRAM	HRMS											
2	Meals/Catering Services	HRMS	NO	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	15,000.00	15,000.00		
2	Token/Supplies not in Inventory	HRMS	NO	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	7,000.00	7,000.00		
	MANAGEMENT TEAM BUILDING	HRMS											
2	Lease of Venue	HRMS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	July	July	GoP	50,000.00	50,000.00		
2	Facilitators	HRMS	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	60,000.00	60,000.00		

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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2	Meals/Catering Services	HRMS	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	120,000.00	120,000.00		
2	Supplies not in inventory	HRMS	NO	Shopping	July	N/A	July	July	GoP	10,000.00	10,000.00		
2	Transportation Services	HRMS	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	30,000.00	30,000.00		
2	Accommodation	HRMS	NO	NP-53.10 Lease of Real Property and Venue	July	N/A	July	July	GoP	120,000.00	120,000.00		
2	Various Medicines	HRMS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	60,000.00	60,000.00		
2	Meals for HRMPSB Meetings	HRMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	90,000.00	90,000.00		
2	Supplies and Materials for Other HRMS Activities and Trainings	HRMS	NO	Shopping	N/A	N/A	As the need arises	As the need arises	GoP	60,000.00	60,000.00		
2	Whiteboard (4'x5' with stand; back-to-back; magnetic; with aluminum frame)	HRMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	18,000.00	18,000.00		
PROCUREMENT AND PROPERTY MANAGEMENT SERVICE PROJECTS													
2	Periodic Maintenance of Motor Vehicles (ANNEX 1)	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	984,000.00	984,000.00		
2	Repair and Maintenance of Building, Utilities, Motor Vehicles, Office Equipment, Furnitures and Fixtures (ANNEX 2)	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	1,563,480.00	1,563,480.00		
1	SET Indoor and Outdoor Signages	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	72,000.00	72,000.00		
1	Window Type Aircon	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	80,000.00	80,000.00		
1	Office Supplies and Materials not available in PS-DBM	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	60,000.00	60,000.00		
1	Telecommunications (Landline and Cellular Phones)	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	480,000.00	480,000.00		
2	Electricity	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	1,080,000.00	1,080,000.00		
2	Water	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	300,000.00	300,000.00		
1	Courier, trucking, hauling, freight and other related services	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	80,000.00	80,000.00		
2	Fuel, oil and lubricants	PPMS	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	As the need arises	As the need arises	GoP	600,000.00	600,000.00		
1	Newspaper subscription	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	72,000.00	72,000.00		

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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Pest Control	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	120,000.00	120,000.00		
1	Supply and Delivery of Janitorial Services for FY 2023	PPMS	YES	Competitive Bidding	October 2022	November 2022	January	January	GoP	2,000,000.00	2,000,000.00		
1	Supply and Delivery of Security Services for FY 2023	PPMS	YES	Competitive Bidding	October 202	November 2022	January	January	GoP	3,000,000.00	3,000,000.00		
2	Lease of Office Space	PPMS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	As the need arises	As the need arises	GoP	18,000,000.00	18,000,000.00		
2	Lease for additional space for SET Property	PPMS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	As the need arises	As the need arises	GoP	3,600,000.00	3,600,000.00		
1	Renovation of additional space for SET Property	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	500,000.00	500,000.00		
1	Supply of Table Tennis Equipment	PPMS	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	48,000.00	48,000.00		
1	Office Tables and Chairs	PPMS	NO	Shopping	May	N/A	May	May	GoP	900,000.00	900,000.00		
1	Microphone and Microphone Stand	PPMS	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	100,000.00	100,000.00		
1	Emergency Lights	PPMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	100,000.00	100,000.00		
1	Various Disaster Management Tools and Equipment	PPMS	NO	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	150,000.00	150,000.00		
1	Varoius Parts and Consumables of KYOCERA Copier	PPMS	NO	Direct Contracting	As the need arises	N/A	As the need arises	As the need arises	GoP	100,000.00	100,000.00		
1	Varoius Parts and Consumables of Sharp Copier	PPMS	NO	Direct Contracting	As the need arises	N/A	As the need arises	As the need arises	GoP	100,000.00	100,000.00		
1	Meals/Catering Services for PPMS/ BAC Meetings	PPMS	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	60,000.00	60,000.00		
LEGAL SERVICE PROJECTS													
2	Legal Research online subscription	LS	NO	Direct Contracting	November	N/A	November	November	GoP	100,000.00	100,000.00		
2	Procurement of Supreme Court Reports Annotated (SCRA)	LS	NO	Direct Contracting	August	N/A	August	August	GoP	78,000.00	78,000.00		
INFORMATION AND COMMUNICATION SYSTEMS AND JUDICIAL RECORDS MANAGEMENT SERVICE PROJECTS													
1	OFFICE PRODUCTIVITY	ICSJRMS											
1	LCD Projector	ICSJRMS	NO	Shopping	June	N/A	June	June	GoP	180,000.00		180,000.00	
1	Multi-function Photocopier	ICSJRMS	NO	Shopping	February	N/A	February	February	GoP	420,000.00		420,000.00	
1	Digital Camera	ICSJRMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	80,000.00		80,000.00	
1	Passbook Printer (for check printing)	ICSJRMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	108,000.00		108,000.00	
1	Biometrics Software (Perpetual License)	ICSJRMS	NO	Direct Contracting	February	N/A	February	February	GoP	96,000.00		96,000.00	

SENATE ELECTORAL TRIBUNAL
Indicative Annual Procurement Plan
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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	HPE/2TB/SAS/12G/7.2K/2.5" Server Hard Drive	ICSJRMS	NO	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	92,400.00		92,400.00	
1	HP/8GB/DDR4-2400/PC4-19200 Server Memory	ICSJRMS	NO	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	30,000.00	30,000.00	-	
1	Other ICT Equipment	ICSJRMS	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	GoP	323,600.00		323,600.00	
1	Various ICT Supplies and Materials (Annex 3)	ICSJRMS	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	GoP	540,000.00	540,000.00		
2	Desktops with Operating System	ICSJRMS	NO	NP-53.5 Agency-to-Agency	February	N/A	February	February	GoP	1,020,000.00	1,020,000.00		
2	Automatic Heavy Duty Paper Shredder (HRMS, CBS, ICSJRMS, OSEC)	ICSJRMS	NO	Shopping	February	N/A	February	February	GoP	144,000.00	144,000.00		
2	USB 3.0 to RJ45 Adaptor	ICSJRMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	9,000.00	9,000.00		
2	Mini Displayport (Thunderbolt port) to HDMI, DVI, VGA	ICSJRMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	3,600.00	3,600.00		
2	Adjustable Projector Screen with Tripod	ICSJRMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	14,400.00	14,400.00		
2	Adjustable Projector Stand	ICSJRMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	9,600.00	9,600.00		
2	Multi-Function Inkjet Printers	ICSJRMS	NO	Shopping	February	N/A	February	February	GoP	136,000.00	136,000.00		
2	Inkjet Printer with Ink Tank	ICSJRMS	NO	Shopping	February	N/A	February	February	GoP	52,000.00	52,000.00		
2	Cordless Drill Driver	ICSJRMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	12,000.00	12,000.00		
2	External Hard Drive 1TB (SSD)	ICSJRMS	NO	Shopping	February	N/A	February	February	GoP	54,000.00	54,000.00		
2	External Hard Drive 2TB (SSD)	ICSJRMS	NO	Shopping	February	N/A	February	February	GoP	36,000.00	36,000.00		
2	ISP Subscription	ICSJRMS	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	1,008,000.00	1,008,000.00		
2	Domain Web Hosting Subscription	ICSJRMS	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	18,000.00	18,000.00		
2	Domain & Subdomain Certificate Subscription	ICSJRMS	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	6,000.00	6,000.00		
2	Additional SSL Certificate for subdomain	ICSJRMS	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	12,000.00	12,000.00		
2	Audio/Video Conference Subscription	ICSJRMS	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	54,000.00	54,000.00		
2	Flash Drive, 16 GB	ICSJRMS	NO	Shopping	February	N/A	February	February	GoP	2,400.00	2,400.00		
2	Clerical Chairs	ICSJRMS	NO	Shopping	February	N/A	February	February	GoP	42,000.00	42,000.00		
	SOFTWARE SUBSCRIPTION	ICSJRMS											
1	Firewall hardware and software subscription	ICSJRMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	336,000.00	336,000.00		

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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Audio/Video Editing software	ICSJRMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	48,000.00	48,000.00		
1	E-Mail Subscription	ICSJRMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	30,000.00	30,000.00		
	TRAINING ON CYBER SECURITY	ICSJRMS											
1	Lease of Venue	ICSJRMS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April	April	GoP	20,000.00	20,000.00		
1	Meals/Catering Services	ICSJRMS	NO	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	90,000.00	90,000.00		
1	Supplies not in Inventory	PPMS	NO	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	12,000.00	12,000.00		
	TRAINING ON DIGITAL DISINFORMATION	ICSJRMS											
1	Lease of Venue	ICSJRMS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May	May	GoP	320,000.00	320,000.00		
1	Meals/Catering Services	ICSJRMS	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	320,000.00	320,000.00		
1	COVID-19 Testing	HRMS	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	66,000.00	66,000.00		
1	Supplies not in Inventory	PPMS	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	12,000.00	12,000.00		
	TRAINING ON MS OFFICE ESSENTIALS	ICSJRMS											
1	Meals/Catering Services	ICSJRMS	NO	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	25,000.00	25,000.00		
1	Supplies not in Inventory	PPMS	NO	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	12,000.00	12,000.00		
COMMON-USE SUPPLIES AND EQUIPMENT													
1	Regular Office Supplies and Equipment (Annex 4)	APP CSE	NO	NP-53.5 Agency-to-Agency	As the need arises	N/A	As the need arises	As the need arises	GoP	713,540.75	713,540.75		
GENDER AND DEVELOPMENT PROJECTS													
1	Tarpaulin, Booklets and other Printing Services for GAD Activities	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	30,000.00	30,000.00		
1	Subscription Fee (GAD Related films)	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	5,000.00	5,000.00		
1	Meals/Catering Services for GFPS Meetings	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	120,000.00	120,000.00		
	Renovation and maintenance of gender neutral comfort rooms	GAD											
1	Construction Laborers and Materials	GAD	NO	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	100,000.00	100,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	2,000.00	2,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Maintenance of the GAD sub-section in the website and updates on the sex disaggregated database of Members and Parties to Election Contests	GAD											
1	Meals/Catering Services	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	As the need arises	As the need arises	GoP	36,000.00	36,000.00		
1	Communication Expenses	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	12,000.00	12,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	12,000.00	12,000.00		
	Design plan for renovation/construction of a gender sensitive enclosed common area	GAD											
1	Consultancy	GAD	NO	NP-53.7 Highly Technical Consultants	November	N/A	November	November	GoP	30,000.00	30,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	23,000.00	23,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	November	N/A	November	November	GoP	10,000.00	10,000.00		
	Meetings on Preparation of FY 2022 GAD Accomplishment Report and FY 2024 GAD Plan and Budget	GAD											
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	28,500.00	28,500.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	January	N/A	January	January	GoP	3,000.00	3,000.00		
	GAD Planning and Budgeting (GPB) Workshop for GFPS Members	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September	September	GoP	166,000.00	166,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	136,000.00	136,000.00		
1	Transportation Services	GAD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	30,000.00	30,000.00		
1	COVID-19 Testing	GAD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	16,000.00	16,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	September	N/A	September	September	GoP	22,000.00	22,000.00		
	GAD Planning and Budgeting (GPB) Workshop for SET Personnel	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	October	October	GoP	415,000.00	415,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	285,000.00	285,000.00		
1	Transportation Services	GAD	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	200,000.00	200,000.00		
1	COVID-19 Testing	GAD	NO	Shopping	October	N/A	October	October	GoP	70,000.00	70,000.00		
1	Prizes/Token/Supplies not in Inventory	GAD	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	40,000.00	40,000.00		

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Monitoring and evaluation activities on the equal employment opportunities policy	GAD											
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	32,000.00	32,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	December	N/A	December	December	GoP	3,000.00	3,000.00		
	Gender Sensitive Emergency Preparedness Training for DMC Members and Drafting of DMC Plan	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April	April	GoP	45,000.00	45,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	160,000.00	160,000.00		
1	Transportation Services	GAD	NO	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	5,000.00	5,000.00		
1	COVID-19 Testing	GAD	NO	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	25,000.00	25,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	April	N/A	April	April	GoP	50,000.00	50,000.00		
	Activities on the updating of the policy implementing the Expanded Solo Parents Welfare Act of 2022	GAD											
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	21,000.00	21,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	November	N/A	November	November	GoP	2,000.00	2,000.00		
	Orientation on the 105-Day Expanded Maternity Leave Policy	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	March	March	GoP	10,000.00	10,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	51,000.00	51,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	March	N/A	March	March	GoP	10,000.00	10,000.00		
	Orientation on Special Leave for Women	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	March	March	GoP	10,000.00	10,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	51,000.00	51,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	March	N/A	March	March	GoP	10,000.00	10,000.00		
	Maintenance of Lactation Area	GAD											
1	Tools and Equipment	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	130,000.00	130,000.00		
1	Furniture and Fixture	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	100,000.00	100,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	GoP	2,000.00	2,000.00		

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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Gender Issue-Based Training for SET Personnel	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	July	July	GoP	428,000.00	428,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	274,000.00	274,000.00		
1	Transportation Services	GAD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	200,000.00	200,000.00		
1	COVID-19 Testing	GAD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	70,000.00	70,000.00		
1	Prizes/Token/Supplies not in Inventory	GAD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	25,000.00	25,000.00		
	Workshop on Gender Analysis Tools and Training on Advance Gender Sensitivity for the GFPS	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May	May	GoP	166,000.00	166,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	106,000.00	106,000.00		
1	Transportation Services	GAD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	30,000.00	30,000.00		
1	COVID-19 Testing	GAD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	16,000.00	16,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	May	N/A	May	May	GoP	20,000.00	20,000.00		
	Updating and Other Activities on the Gender Sensitive Code of Conduct	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	August	August	GoP	20,000.00	20,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	90,000.00	90,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	August	N/A	August	August	GoP	30,000.00	30,000.00		
	Gender Study Group Activities	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	As the need arises	As the need arises	GoP	80,000.00	80,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	80,000.00	80,000.00		
1	Transportation Services	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	30,000.00	30,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	GoP	9,000.00	9,000.00		

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Analysis and interpretation of the Senate Electoral Tribunal Human Resource sex disaggregated database	GAD											
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	35,000.00	35,000.00		
1	Communication Expenses	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	12,000.00	12,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	GoP	12,000.00	12,000.00		
	GAD REVALIDA Activities	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	December	December	GoP	20,000.00	20,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	90,000.00	90,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	December	N/A	December	December	GoP	30,000.00	30,000.00		
	Implementation and Regular Monitoring of GAD-related activities	GAD											
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	30,000.00	30,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	GoP	10,000.00	10,000.00		
	GAD Orientation for New Employees	GAD											
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	20,000.00	20,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	November	N/A	November	November	GoP	3,000.00	3,000.00		
	Maintenance of GAD Office/Library	GAD											
1	Office Equipment	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	100,000.00	100,000.00		
1	Furniture and Fixture	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	70,000.00	70,000.00		
1	Books/Films/Other Reference Materials	GAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	30,000.00	30,000.00		
1	Supplies and Materials not in Inventory	GAD	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	GoP	2,000.00	2,000.00		
	Seminar on gender-related health issues and concerns	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	March	March	GoP	20,000.00	20,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	90,000.00	90,000.00		
1	Prizes/Token/Supplies not in Inventory	GAD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	20,000.00	20,000.00		

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Seminar on gender-related mental health issues and concerns	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September	September	GoP	20,000.00	20,000.00		
1	Training Package	GAD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	50,000.00	50,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	95,000.00	95,000.00		
1	Prizes/Token/Supplies not in Inventory	GAD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	30,000.00	30,000.00		
	Women's Month Activities	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	March	March	GoP	550,000.00	550,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	450,000.00	450,000.00		
1	Transportation Services	GAD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	300,000.00	300,000.00		
1	COVID-19 Testing	GAD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	80,000.00	80,000.00		
1	Prizes/Token/Supplies not in Inventory	GAD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	30,000.00	30,000.00		
1	Uniform for Participants	GAD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	89,000.00	89,000.00		
	18-Day Campaign to End VAW	GAD											
1	Lease of Venue	GAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	November	November	GoP	20,000.00	20,000.00		
1	Meals/Catering Services	GAD	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	90,000.00	90,000.00		
1	Prizes/Token/Supplies not in Inventory	GAD	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	35,000.00	35,000.00		
1	Uniform for Participants	GAD	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	89,000.00	89,000.00		
OFFICE OF THE SECRETARY PROJECTS													
	Conduct of Tribunal Meetings	OSEC											
1	Lease of Venue	OSEC	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	As the need arises	As the need arises	GoP	320,000.00	320,000.00		
1	Meals/Catering Services	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	440,000.00	440,000.00		
1	Transportation Expenses	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	8,000.00	8,000.00		
1	Leather Folders, Legal Size	OSEC	NO	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	90,000.00	90,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Supplies and Materials not in Inventory and Other Incidental Expense	OSEC	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	GoP	20,000.00	20,000.00		
1	Online Subscription	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	12,000.00	12,000.00		
	Official Travel of Members (Local / International)	OSEC											
1	Lease of Venue	OSEC	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	As the need arises	As the need arises	GoP	200,000.00	200,000.00		
1	Meals/Catering Services	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	400,000.00	400,000.00		
1	Accommodation	OSEC	NO	NP-53.10 Lease of Real Property and Venue	As the need arises	N/A	As the need arises	As the need arises	GoP	500,000.00	500,000.00		
1	Transportation Expenses	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	440,000.00	440,000.00		
1	Supplies and Materials not in Inventory and Other Incidental Expense	OSEC	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	GoP	120,000.00	120,000.00		
	Book Launching Activity	OSEC											
1	Lease of Venue	OSEC	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	As the need arises	As the need arises	GoP	180,000.00	180,000.00		
1	Meals/Catering Services	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	240,000.00	240,000.00		
1	Transportation Expenses	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	90,000.00	90,000.00		
1	Supplies and Materials not in Inventory	OSEC	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	GoP	150,000.00	150,000.00		
1	Flower arrangement/Decoration	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	72,000.00	72,000.00		
1	Printing/Publication Cost	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	24,000.00	24,000.00		
	Legal Research	OSEC											
1	Publication Expense	OSEC	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	350,000.00	350,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Management Meetings/Workshop	OSEC											
	Planning Workshop	OSEC											
1	Lease of Venue	OSEC	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	As the need arises	As the need arises	GoP	50,000.00	50,000.00		
1	Meals/Catering Services	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	100,000.00	100,000.00		
1	Transportation Expenses	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	30,000.00	30,000.00		
1	Supplies and Materials not in Inventory	OSEC	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	GoP	15,000.00	15,000.00		
1	Accommodation	OSEC	NO	NP-53.10 Lease of Real Property and Venue	As the need arises	N/A	As the need arises	As the need arises	GoP	110,000.00	110,000.00		
	Regular Meetings	OSEC											
1	Meals/Catering Services	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	180,000.00	180,000.00		
	Special Meetings with Tribunal Members and Other Agencies	OSEC											
1	Meals/Catering Services	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	36,000.00	36,000.00		
1	COVID-19 Testing	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	12,000.00	12,000.00		
1	Transportation Expenses	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	12,000.00	12,000.00		
	Performance Management Team Activities	OSEC											
	Regular Meetings	OSEC											
1	Meals/Catering Services	OSEC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	90,000.00	90,000.00		
	Orientation on Climate Change	OSEC											
1	Lease of Venue	OSEC	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	July	July	GoP	20,000.00	20,000.00		
1	Meals/Catering Services	OSEC	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	90,000.00	90,000.00		

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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	COVID-19 Testing	OSEC	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	60,000.00	60,000.00		
1	Supplies and Materials not in Inventory	OSEC	NO	Shopping	July	N/A	July	July	GoP	24,000.00	24,000.00		
Total										<u>56,687,820.75</u>	<u>55,387,820.75</u>	<u>1,300,000.00</u>	

Prepared by:

Recommended for Approval by:

Approved by:


JULIUS B. REMUDARO
 BAC Secretariat

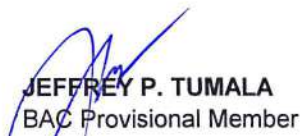

ELEANOR S. FRANCISCO-ANUNCIACION
 BAC Chairperson


LAMBERTO B. DELLEIVA
 BAC Regular Member


CRISANTA V. VALERA
 Secretary, Senate Electoral Tribunal

Certified Appropriate Funds Available:

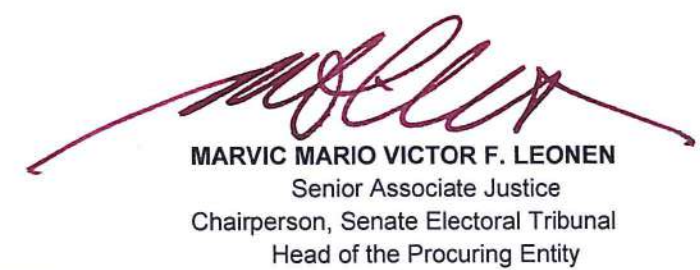

JAMES G. ALLANIGUE
 BAC Provisional Member


JEFFREY P. TUMALA
 BAC Provisional Member


ELOISA L. MARQUEZ
 Director III, FMS
 BAC Regular Member


ARNIE P. SUMOGAT
 BAC Provisional Member


ANGELINA L. GABAT
 End-user Representative, AS


MARVIC MARIO VICTOR F. LEONEN
 Senior Associate Justice
 Chairperson, Senate Electoral Tribunal
 Head of the Procuring Entity


NANCY G. CAÑETE
 End-user Representative, OSEC


CHRISTIANN LEONARD P. AGODON
 End-user Representative, HRMS

ANNEX 1

**SCHEDULE OF PERIODIC MAINTENANCE OF MOTOR VEHICLES
FOR FISCAL YEAR 2023**

NO.	ITEM CODE	PARTICULARS	UNIT	ESTIMATED COST	1st Sem	2nd Sem	TOTAL	
							UNITS	COST
1	Vehicle	Periodic Maintenance of Hi-Lux, Conduction Sticker # A91862, every 5,000 kms	lot	50,000.00	1	0	1	50,000.00
2	Vehicle	Periodic Maintenance of Hi-Lux, Conduction Sticker # A6G580, every 5,000 kms	lot	50,000.00	1	0	1	50,000.00
3	Vehicle	Periodic Maintenance of Grandia, Plate # SJN 623, every 5,000 kms	lot	50,000.00	1	0	1	50,000.00
4	Vehicle	Periodic Maintenance of Grandia, Plate # SAB3671, every 5,000 kms	lot	50,000.00	1	0	1	50,000.00
5	Vehicle	Periodic Maintenance of Innova, Plate # SHY 154, every 5,000 kms	lot	50,000.00	1	0	1	50,000.00
6	Vehicle	Periodic Maintenance of Innova, Plate # SAB 4895, every 5,000 kms	lot	50,000.00	1	0	1	50,000.00
7	Vehicle	Periodic Maintenance of Avanza, Plate # SAB 4878, every 5,000 kms	lot	50,000.00	1	0	1	50,000.00
8	Vehicle	Periodic Maintenance of Mini Bus, Hyundai County, Conduction Sticker # KOY 865, every 5,000 kms	lot	50,000.00	1	0	1	50,000.00
9	Vehicle	Quarterly General Cleaning of Hi-Lux, Conduction Sticker # A91862 (Engine Wash, Under Wash, Body Wash, Vacuum)	lot	7,500.00	2	2	4	30,000.00
10	Vehicle	Quarterly General Cleaning of Hi-Lux, Conduction Sticker # A6G580, (Engine Wash, Under Wash, Body Wash, Vacuum)	lot	7,500.00	2	2	4	30,000.00
11	Vehicle	Quarterly General Cleaning of Grandia, Plate # SJN 623, every 5,000 kms	lot	7,500.00	2	2	4	30,000.00
12	Vehicle	Quarterly General Cleaning of Grandia, Plate # SAB3671, (Engine Wash, Under Wash, Body Wash, Vacuum)	lot	7,500.00	2	2	4	30,000.00
13	Vehicle	Quarterly General Cleaning of Innova, Plate # SHY 154, (Engine Wash, Under Wash, Body Wash, Vacuum)	lot	7,500.00	2	2	4	30,000.00
14	Vehicle	Quarterly General Cleaning of Innova, Plate # SAB 4895, (Engine Wash, Under Wash, Body Wash, Vacuum)	lot	7,500.00	2	2	4	30,000.00
15	Vehicle	Quarterly General Cleaning of Avanza, Plate # SAB 4878, (Engine Wash, Under Wash, Body Wash, Vacuum)	lot	7,500.00	2	2	4	30,000.00
16	Vehicle	Quarterly General Cleaning of Mini Bus, Hyundai County (Engine Wash, Under Wash, Body Wash, Vacuum)	lot	10,000.00	2	2	4	40,000.00
17	Vehicle	Semestral Aircon Maintenance of Hi-Lux, Conduction Sticker # A91862	lot	20,000.00	1	0	1	20,000.00
18	Vehicle	Semestral Aircon Maintenance of Hi-Lux, Conduction Sticker # A6G580,	lot	20,000.00	1	0	1	20,000.00
19	Vehicle	Semestral Aircon Maintenance of Grandia, Plate # SJN 623	lot	20,000.00	1	0	1	20,000.00
20	Vehicle	Semestral Aircon Maintenance of Grandia, Plate # SAB 3671	lot	20,000.00	1	0	1	20,000.00

ANNEX 1

**SCHEDULE OF PERIODIC MAINTENANCE OF MOTOR VEHICLES
FOR FISCAL YEAR 2023**

NO.	ITEM CODE	PARTICULARS	UNIT	ESTIMATED COST	1st Sem	2nd Sem	TOTAL	
							UNITS	COST
21	Vehicle	Semestral Aircon Maintenance of Innova, Plate # SHY 154	lot	20,000.00	1	0	1	20,000.00
22	Vehicle	Semestral Aircon Maintenance of Innova, Plate # SAB 4895	lot	20,000.00	1	0	1	20,000.00
23	Vehicle	Semestral Aircon Maintenance of Avanza, SAB 4878	lot	20,000.00	1	0	1	20,000.00
24	Vehicle	Semestral Aircon Maintenance of Mini Bus Hyundai County, Conduction Sticker # KOY 865	lot	30,000.00		1	1	30,000.00
TOTAL								820,000.00
+ 10% Provision for Inflation								82,000.00
+ 10% Contingency								82,000.00
TOTAL ESTIMATED BUDGET:								984,000.00

ANNEX 2

**REPAIR AND MAINTENANCE OF BUILDING, UTILITIES, MOTOR VEHICLES, OFFICE EQUIPMENT, FURNITURES AND FIXTURES
FOR FISCAL YEAR 2023**

NO.	ITEM CODE	PARTICULARS	UNIT	ESTIMATED COST	1st Sem	2nd Sem	TOTAL	
							UNITS	COST
COMMON ELECTRICAL SUPPLIES								
1	Electrical	Battery, Rechargeable, AA, Panasonic, 2 pcs./ pack	pack	550.00	4	4	8	4,400.00
2	Electrical	Battery, Rechargeable, AAA, Panasonic	pcs.	550.00	4	4	8	4,400.00
3	Electrical	Cable Tie, 8", Black	pcs.	3.00	100	100	200	600.00
4	Electrical	Cable Tie, 12", Black	pcs.	4.00	100	100	200	800.00
5	Electrical	Cord, Extension Cord, 3 Sockets, WCHG 28534-5, 16a, 250v, 3500 Watts, 5M Wire Length, IEC 608841-1 conform, 1.5 sq. mm. wire size. Panasonic	set	500.00	5	0	5	2,500.00
6	Electrical	Cord, Extension Cord, 5 Sockets, WCHG 28552-5, 16a, 250v, 3500 Watts, 5M Wire Length, IEC 608841-1 conform, 1.5 sq. mm. wire size. Panasonic	set	500.00	5	0	5	2,500.00
7	Electrical	Moulding, Electrical Flexible Rubber Moulding, 120mm2	meters	150.00	10	10	20	3,000.00
8	Electrical	Moulding, Plastic Moulding, 1/2"x 3m	pcs.	90.00	5	5	10	900.00
9	Electrical	Moulding, Plastic Moulding, 1"x 3m	pcs.	120.00	5	5	10	1,200.00
10	Electrical	Outlet, Three Gang, surface convenience outlet w/ ground, 10A, 250V, Omni, WSG-003	set	400.00	10	10	20	8,000.00
11	Electrical	Outlet, Four Gang, surface convenience outlet w/ ground, 10A, 250V, Omni, WSO-004	set	370.00	20	0	20	7,400.00
12	Electrical	Plug, Parallel Ground Plug, Transparent, 15A 250V (Round Type), Omni, WPR-103	pcs.	60.00	20	0	20	1,200.00
13	Electrical	Tape, Electrical Tape, Vinyl,0.16mmx19mmx16m, Black, Armak	pcs.	50.00	10	10	20	1,000.00
14	Electrical	Wire, Flat Cord #16	meters	90.00	150	0	150	13,500.00
15	Electrical	Wire, Flat Cord #18	meters	90.00	150	0	150	13,500.00
LIGHTING AND FIXTURES AND ACCESSORIES								
1	Lighting	Bulb, LED, Day light, E27 socket, 9w, Philips	pcs.	450.00	50	50	100	45,000.00
2	Lighting	Flourescent Lamp, LED	pcs.	500.00	5	5	10	5,000.00
VEHICLE MAINTENANCE								
1	Vehicle	Car Ionizer, Car Ionizer Cigarette Lighter Plug In, 12volts.	pcs.	2,000.00	8	0	8	16,000.00
2	Vehicle	Car Shampoo, 1L, Concentrated	pcs.	750.00	3	3	6	4,500.00
3	Vehicle	Chamois cloth	Piece	300.00	10	10	20	6,000.00

ANNEX 2

**REPAIR AND MAINTENANCE OF BUILDING, UTILITIES, MOTOR VEHICLES, OFFICE EQUIPMENT, FURNITURES AND FIXTURES
FOR FISCAL YEAR 2023**

NO.	ITEM CODE	PARTICULARS	UNIT	ESTIMATED COST	1st Sem	2nd Sem	TOTAL	
							UNITS	COST
4	Vehicle	Wiper Blades of Hi-Lux, Conduction Sticker # A91862, 2pcs per set	lot	2,000.00	1	1	2	4,000.00
5	Vehicle	Wiper Blades of Hi-Lux, Conduction Sticker # A6G580, 2pcs per set	lot	2,000.00	1	1	2	4,000.00
6	Vehicle	Wiper Blades of Grandia, Plate # SJN 623 3pcs per set	lot	2,000.00	1	1	2	4,000.00
7	Vehicle	Wiper Blades of Grandia, Plate #SAB 3671 3pcs per set	lot	2,000.00	1	1	2	4,000.00
8	Vehicle	Wiper Blades of Innova, Plate # SHY 154 3pcs per set	lot	2,000.00	1	1	2	4,000.00
9	Vehicle	Wiper Blades of Innova, Plae # SAB 4895, 3pcs per set	lot	2,000.00	1	1	2	4,000.00
10	Vehicle	Wiper Blades of Avanza, Plate # SAB 4878, 3pcs per set	lot	2,000.00	1	1	2	4,000.00
11	Vehicle	Wiper Blades of Mini Bus, Hyundai County, Conduction Sticker # KOY 865, 3pcs per set	lot	3,000.00	1	1	2	6,000.00
12	Vehicle	Tires of Hi-Lux, Conduction Sticker # A91862	lot	12,000.00	2	0	2	24,000.00
13	Vehicle	Tires of Hi-Lux, Conduction Sticker # A6G580,	lot	12,000.00	2	0	2	24,000.00
14	Vehicle	Tires of Grandia, Plate # SJN 623	lot	15,000.00	2	0	2	30,000.00
15	Vehicle	Tires of Grandia, Plate # SAB 3671	lot	15,000.00	2	0	2	30,000.00
16	Vehicle	Tires of Innova, Plate # SHY 154	lot	12,000.00	2	0	2	24,000.00
17	Vehicle	Tires of Innova, Plate # SAB 4895	lot	12,000.00	2	0	2	24,000.00
18	Vehicle	Tires of Avanza, Plate # SAB 4878	lot	10,000.00	2	0	2	20,000.00
19	Vehicle	Tires of Mini Bus, Conduction Sticker # KOY865	lot	15,000.00	2	0	2	30,000.00
20	Vehicle	Battery of Hi-Lux, Conduction Sticker # A91862	lot	20,000.00	1	0	1	20,000.00
21	Vehicle	Battery of Hi-Lux, Conduction Sticker # A6G580,	lot	20,000.00	1	0	1	20,000.00
22	Vehicle	Battery of Grandia, Plate # SJN 623	lot	20,000.00	1	0	1	20,000.00
23	Vehicle	Battery of Grandia, Plate # SAB 3671	lot	20,000.00	1	0	1	20,000.00
24	Vehicle	Battery of Innova, Plate # SHY 154	lot	20,000.00	1	0	1	20,000.00
25	Vehicle	Battery of Innova,Plate # SAB 4895	lot	20,000.00	1	0	1	20,000.00
26	Vehicle	Battery of Avanza, Plate # SAB4878	lot	20,000.00	1	0	1	20,000.00
27	Vehicle	Battery of Mini Bus, Conduction Sticker # KOY 865	lot	20,000.00	1	0	1	20,000.00
28	Vehicle	Dash Cam of Hi-Lux, Conduction Sticker # A91862	lot	10,000.00	0	1	1	10,000.00
29	Vehicle	Dash Cam of Hi-Lux, Conduction Sticker # A6G580,	lot	10,000.00	0	1	1	10,000.00
30	Vehicle	Dash Cam of Grandia, Plate # SJN 623	lot	10,000.00	0	1	1	10,000.00

ANNEX 2

REPAIR AND MAINTENANCE OF BUILDING, UTILITIES, MOTOR VEHICLES, OFFICE EQUIPMENT, FURNITURES AND FIXTURES FOR FISCAL YEAR 2023

NO.	ITEM CODE	PARTICULARS	UNIT	ESTIMATED COST	1st Sem	2nd Sem	TOTAL	
							UNITS	COST
31	Vehicle	Dash Cam of Grandia, Plate # SAB 3671	lot	10,000.00	0	1	1	10,000.00
32	Vehicle	Dash Cam of Innova, Plate # SHY 154	lot	10,000.00	0	1	1	10,000.00
33	Vehicle	Dash Cam of Innova, Plate # SAB 4895	lot	10,000.00	0	1	1	10,000.00
34	Vehicle	Dash Cam of Avanza, Plate # SAB 4878	lot	10,000.00	0	1	1	10,000.00
35	Vehicle	Dash Cam of Mini Bus, Conduction Sticker # KOY865	lot	10,000.00	0	1	1	10,000.00
36	Vehicle	Tire Black, 100ml	bottle	250.00	2	2	4	1,000.00
37	Vehicle	Wax, Car Wax, 298 G	pcs.	1,000.00	1	1	2	2,000.00
38	Vehicle	Disinfectant Spray, 170 g	bottle	350.00	4	4	8	2,800.00
39	Vehicle	Portable Pressure Washer	unit	8,000.00	0	1	1	8,000.00
40	Vehicle	Fogging Machine Anti Bacterial Solution, 1 Lit	bottle	3,000.00	3	3	6	18,000.00
41	Vehicle	Various Vehicle repairs and maintenance materials, tools, equipments and services	lot	50,000.00	1	1	2	100,000.00
OTHER CATEGORIES								
1	Telephone	Staplewire, 23x13 (1/2")Telephone Guntacker Staple Wire. T25	box	160.00		1	1	160.00
2	Telephone	Connector, UY	pcs.	100.00	15		15	1,500.00
3	Telephone	Connector, UR	pcs.	100.00	15		15	1,500.00
4	Telephone	Connector, RJ 11	pcs.	100.00	10		10	1,000.00
5	Electrical	Various Telephone and Electrical Maintenance Materials and consumables	lot	25,000.00	1	1	2	50,000.00
6	Electrical	Various Telephone and Electrical Maintenance tools and equipments & Services	lot	25,000.00	1	1	2	50,000.00
7	Building	Bio Mineral-Pot Replacement Parts and Filters	lot	10,000.00	0	1	1	10,000.00
8	Building	Push Cart, 400 KG	pcs.	15,000.00	0	1	1	15,000.00
9	Building	Blind Rivets	pcs.	2.00	500		500	1,000.00
10	Building	Brush, roller #6 cotton with handle	pcs.	100.00	5	5	10	1,000.00
11	Building	Brush, roller #4 cotton with handle	pcs.	80.00	5	5	10	800.00
12	Building	Brush, roller #2 cotton with handle	pcs.	70.00	5	5	10	700.00
13	Building	Chisel Set, (1/4", 1/2", 3/4", 5/8", 3/8", 1.5")	set	2,000.00	1	0	1	2,000.00
14	Building	Clear Gloss Laquer	gal.	350.00	3	3	6	2,100.00
15	Building	Cutting Disk, Metal 4", 105x1x16mm	pcs.	150.00	3	3	6	900.00

ANNEX 2

REPAIR AND MAINTENANCE OF BUILDING, UTILITIES, MOTOR VEHICLES, OFFICE EQUIPMENT, FURNITURES AND FIXTURES FOR FISCAL YEAR 2023

NO.	ITEM CODE	PARTICULARS	UNIT	ESTIMATED COST	1st Sem	2nd Sem	TOTAL	
							UNITS	COST
16	Building	Dril Bit 3/16	pcs.	120.00	3	3	6	720.00
17	Building	Dril Bit 5/32	pcs.	100.00	3	3	6	600.00
18	Building	Fula-tite, laquer Type	liter	600.00	1	1	2	1,200.00
19	Building	Handle of Welding Rod	set	1,000.00	1	0	1	1,000.00
20	Building	Lacquer Flo	gal.	1,200.00	3	3	6	7,200.00
21	Building	Nail, Common #1.5	kg	120.00	3	3	6	720.00
22	Building	Nail, Common #2	kg	120.00	5	5	10	1,200.00
23	Building	Nail, Common #3	kg	120.00	5	5	10	1,200.00
24	Building	Nail, Common #4	kg	150.00	5	5	10	1,500.00
25	Building	Paint, Flat Latex White	gal.	150.00	3	3	6	900.00
26	Building	Paint, Gloss Latex White	gal.	900.00	3	3	6	5,400.00
27	Building	Paint, Flat Wall Enamel	gal.	900.00	3	3	6	5,400.00
28	Building	Paint, QDE Black	gal.	850.00	3	3	6	5,100.00
29	Building	Polituff	gal.	1,500.00	3	3	6	9,000.00
30	Building	Rugby	gal.	1,000.00	1	1	2	2,000.00
31	Building	Sanding Sealer	gal.	1,000.00	5	5	10	10,000.00
32	Building	Screw, wood 1"	pcs.	2.00	500	500	1000	2,000.00
33	Building	Screw, wood 1.5"	pcs.	3.00	500	500	1000	3,000.00
34	Building	Screw, wood 2"	pcs.	4.00	500	500	1000	4,000.00
35	Building	Thinner, Paint	gal.	500.00	3	3	6	3,000.00
36	Building	Thinner, Lacquer	gal.	600.00	3	3	6	3,600.00
37	Building	Tinting Color Black, 1/4 lit	can	500.00	3	3	6	3,000.00
38	Building	Tinting Color Yellow 1/4 lit	can	500.00	1	1	2	1,000.00
39	Building	Tinting Color Vietnam Red 1/4 lit	can	500.00	1	1	2	1,000.00
40	Building	Tinting Color Venetian Red 1/4 lit	can	500.00	1	1	2	1,000.00
41	Building	Vulcaseal	liter	800.00	1	1	2	1,600.00
42	Building	Welding Rod, Thin	kg	200.00	3	3	6	1,200.00

ANNEX 2

**REPAIR AND MAINTENANCE OF BUILDING, UTILITIES, MOTOR VEHICLES, OFFICE EQUIPMENT, FURNITURES AND FIXTURES
FOR FISCAL YEAR 2023**

NO.	ITEM CODE	PARTICULARS	UNIT	ESTIMATED COST	1st Sem	2nd Sem	TOTAL	
							UNITS	COST
43	Building	Wood Stain, Mahogany	liter	250.00	3	3	6	1,500.00
44	Building	Wood Stain, Maple	liter	250.00	3	3	6	1,500.00
45	Building	Wood Stain, Walnut	liter	250.00	3	3	6	1,500.00
46	Building	Refil of Fire Extinguishers	lot	50,000.00	1	1	2	100,000.00
48	Building	Various building, repairs and maintenance materials, tools, equipments and services	lot	75,000.00	1	1	2	150,000.00
49	Equipment	Various office equipment, repairs and maintenance materials, tools, equipments and services	lot	40,000.00	1	1	2	80,000.00
								-
TOTAL								1,302,900.00
+ 10% Provision for Inflation								130,290.00
+ 10% Contingency								130,290.00
TOTAL ESTIMATED BUDGET:								1,563,480.00

SCHEDULE OF ICT SUPPLIES AND MATERIALS FOR FY 2023

ANNEX 3

End-User	Item & Specifications	Unit of Measure	Quantity	Cost per Unit	Total Amount
OJI	Toner cartridge, Brother Multi-function MFC 7840N (black)	cart	1	5,000.00	5,000.00
OJI	Toner cartridge, HP Laserjet Pro 200 M25 IN	cart	1	3,000.00	3,000.00
OJI	Toner cartridge, HP Laserjet Pro 200 M25 IN	cart	1	3,000.00	3,000.00
OSEC	Toner cartridge, Brother MFC, L3770 CDW Laser Printer (B,C,M,Y)	set	2	8,000.00	16,000.00
OSEC	Printer Ink, Black, HP Laserjet Pro M203DN	piece	3	4,500.00	13,500.00
OSEC	Printer Ink, colored Epson L565	set	1	1,600.00	1,600.00
OSEC	Printer Ink, colored Canon G4010	set	1	2,000.00	2,000.00
CBS	Toner cartridge, color Laser Jet Pro MFP M282nw (black)	cart	2	6,000.00	12,000.00
CBS	Toner cartridge, color Laser Jet Pro MFP M282nw (cyan)	cart	1	6,000.00	6,000.00
CBS	Toner cartridge, color Laser Jet Pro MFP M282nw (magenta)	cart	1	6,000.00	6,000.00
CBS	Toner cartridge, color Laser Jet Pro MFP M282nw (yellow)	cart	1	6,000.00	6,000.00
CBS	Toner cartridge, Brother MFC-L2700 Monochrome (black)	cart	2	5,000.00	10,000.00
FMS	Toner cartridge, HP Laserjet Printer Pro M1132 Pro MFP Monochrome (black)	cart	3	5,000.00	15,000.00
FMS	Toner cartridge, Brother HL-5100DN (TN3448)	cart	4	4,000.00	16,000.00
FMS	Toner cartridge, HP CE285A (HP85A), Black	cart	4	4,000.00	16,000.00
FMS	Ribbon CART, Olivetti Check Printer Snug-Cart Fabric Indelible	cart	3	800.00	2,400.00
PPMS	Printer Ink, Canon Pixma G7070 (B,C,M,Y)	set	2	1,600.00	3,200.00
PPMS	Toner cartridge, Brother HL-1110 Monochrome (black)	cart	1	2,500.00	2,500.00
AS	Printer cartridge, HP Deskjet Ink Advantage 2677 All-In-One (black & tricolor)	set	2	2,000.00	4,000.00
AS	Toner cartridge, HP Laserjet Printer Pro M1132 Pro MFP Monochrome (black)	cart	2	2,500.00	5,000.00
COA	Printer Ink, Canon Pixma G7070 (B,C,M,Y)	set	2	1,600.00	3,200.00
HRMS	Printer Ink, Canon Pixma G7070 (B,C,M,Y)	set	2	1,600.00	3,200.00
ICSJRMS	Printer Ink, Epson Stylus L550 4 in 1	set	4	1,600.00	6,400.00
ICSJRMS	Other supplies and materials	lot	1	289,000.00	289,000.00
TOTAL					₱ 450,000.00
+ 10% Provision for Inflation					₱ 45,000.00
+ 10% Contingency					₱ 45,000.00
TOTAL ESTIMATED BUDGET:					₱ 540,000.00

APP-CSE 2023 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: <u>Senate Electoral Tribunal</u>	Agency Code/UACS: <u>01-002-0000000</u>	Contact Person: <u>Julius B. Remudaro</u>
Region: _____	Organization Type: _____	Position: <u>SLSO III</u>
Address: <u>6th Floor, Sugar Center Bldg., North Ave., Diliman, Quezon City</u>		E-mail: <u>set.ppmis.ps@gmail.com</u>
		Telephone/Mobile Nos: <u>8463-1113</u>

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	38	26	26	90	4,306.50	38	26	26	90	4,306.50	38	26	26	90	4,306.50	38	26	26	90	4,306.50	360	47.85	17,226.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	330.55	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	3	0	0	3	109.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	36.36	109.08
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	6	8	5	19	84.93	2	0	0	2	8.94	5	0	0	5	22.35	2	0	0	2	8.94	28	4.47	125.16
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	16	11	8	35	777.00	16	8	11	35	777.00	16	8	11	35	777.00	16	11	8	35	777.00	140	22.20	3,108.00
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	18	11	8	37	821.40	18	8	11	37	821.40	16	8	11	35	777.00	16	11	8	35	777.00	144	22.20	3,196.80
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	6	0	0	6	133.20	3	0	0	3	66.60	4	0	0	4	88.80	1	0	0	1	22.20	14	22.20	310.80
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																											
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	7	2	7	16	327.84	7	2	2	11	225.39	11	2	2	15	307.35	7	2	2	11	225.39	53	20.49	1,085.97	
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	7	0	6	13	238.42	7	0	0	7	128.38	9	0	0	9	165.06	7	0	0	7	128.38	36	18.34	660.24	
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	3	0	0	3	288.60	0	0	0	0	0.00	3	0	0	3	288.60	0	0	0	0	0.00	6	96.20	577.20	
CLEANING EQUIPMENT AND SUPPLIES																											
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	5	0	1	6	489.84	4	1	0	5	408.20	5	0	1	6	489.84	4	1	0	5	408.20	22	81.64	1,796.08	
16	47131604-BR-S01	BROOM, Soft (Wallis Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.24	0.00	
17	47131604-BR-T01	BROOM, Stick (Wallis Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.78	0.00	
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00	
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00	
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.08	0.00	
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	4	5	4	13	1,818.57	5	4	5	14	1,958.46	4	5	4	13	1,818.57	5	4	5	14	1,958.46	54	139.89	7,554.06	
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.64	0.00	
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00	
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	1	1	1	3	128.85	1	1	1	3	128.85	1	1	1	3	128.85	1	1	1	3	128.85	12	42.95	515.40	
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00	
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51	0.00	
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	23	0	0	23	1,222.22	0	0	0	0	0.00	23	0	0	23	1,222.22	0	0	0	0	0.00	46	53.14	2,444.44	
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	0.00	
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	3	0	0	3	432.12	0	0	0	0	0.00	3	0	0	3	432.12	0	0	0	0	0.00	6	144.04	864.24	
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	6	0	0	6	191.46	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	31.91	191.46	
COLOR COMPOUNDS AND DISPERSIONS																											
34	12171703-SI-P01	INK, for stamp pad, 50mL	bottle	6	0	0	6	173.46	4	0	0	4	115.64	5	0	0	5	144.55	1	0	0	1	28.91	16	28.91	462.56	
CONSUMER ELECTRONICS																											
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00	
FACE MASK																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	70	70	70	210	16,275.00	70	70	70	210	16,275.00	70	70	70	210	16,275.00	70	70	70	210	16,275.00	840	77.50	65,100.00	
FILMS																											
37	13111203-AC-F01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00	
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	1	0	0	1	221.00	1	0	0	1	221.00	1	0	0	1	221.00	0	0	0	0	0.00	3	221.00	663.00	
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00	
FIRE FIGHTING EQUIPMENT																											
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
FLAG OR ACCESSORIES																											
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
FURNITURE AND FURNISHINGS																											
43	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00	
44	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00	
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	3	0	0	3	3,666.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,222.00	3,666.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.86	0.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	3	0	0	3	8,377.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	2,792.40	8,377.20	
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
56	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	5	0	0	5	748.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	149.76	748.80	
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00	
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00	
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
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LIGHTING AND FIXTURES AND ACCESSORIES																											
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	2	2	2	6	453.66	2	2	2	6	453.66	2	2	2	6	453.66	2	2	2	6	453.66	24	75.61	1,814.64	
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	10	0	2	12	848.64	3	0	0	3	212.16	3	0	0	3	212.16	3	0	0	3	212.16	21	70.72	1,485.12	
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	7	0	0	7	157.85	0	0	0	0	0.00	6	0	0	6	135.30	0	0	0	0	0.00	13	22.55	293.15	
64	31151804-SW-S01	STAPLE WIRE, standard	box	15	3	4	22	522.72	10	3	8	21	498.96	13	3	8	24	570.24	10	3	3	16	380.16	83	23.76	1,972.08	
65	31201502-TA-E01	TAPE, electrical	roll	28	0	0	28	544.60	1	0	0	1	19.45	26	0	0	26	505.70	1	0	0	1	19.45	56	19.45	1,089.20	
66	31201503-TA-M01	TAPE, masking, 24mm	roll	5	0	4	9	556.92	9	0	0	9	556.92	9	0	0	9	556.92	9	0	0	9	556.92	36	61.88	2,227.68	
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	19	0	4	23	2,786.68	15	0	0	15	1,817.40	18	0	0	18	2,180.88	15	0	0	15	1,817.40	71	121.16	8,602.36	
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	9	0	2	11	245.96	2	0	0	2	44.72	11	0	0	11	245.96	2	0	0	2	44.72	26	22.36	581.36	
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	10	2	12	24	268.32	12	2	2	16	178.88	15	2	4	21	234.78	12	2	2	16	178.88	77	11.18	860.86	
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	6	2	1	9	203.13	2	0	0	2	45.14	7	0	2	9	203.13	3	0	0	3	67.71	23	22.57	519.11	
71	31151507-TW-P01	TWINE, plastic	roll	6	0	1	7	466.34	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	66.62	466.34	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	11	0	4	15	249.60	0	0	0	0	0.00	7	0	0	7	116.48	0	0	0	0	0.00	22	16.64	366.08	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per	tube	26	0	3	29	429.78	2	0	0	2	29.64	3	0	0	3	44.46	2	0	0	2	29.64	36	14.82	533.52	
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00	
75	44101807-CA-C01	CALCULATOR, Compact	unit	8	0	7	15	3,993.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	266.24	3,993.60	
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
77	44122105-BF-C01	CLIP, backfold, 19mm	box	5	3	5	13	113.36	3	5	3	11	95.92	5	3	5	13	113.36	3	5	3	11	95.92	48	8.72	418.56	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	5	3	5	13	191.75	3	5	3	11	162.25	5	3	5	13	191.75	3	5	3	11	162.25	48	14.75	708.00	
79	44122105-BF-C03	CLIP, backfold, 32mm	box	6	3	5	14	357.84	3	5	3	11	281.16	6	3	5	14	357.84	3	5	3	11	281.16	50	25.56	1,278.00	
80	44122105-BF-C04	CLIP, backfold, 50mm	box	6	3	5	14	784.56	3	5	3	11	616.44	6	3	5	14	784.56	3	5	3	11	616.44	50	56.04	2,802.00	
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	33	11	11	55	634.15	21	11	11	43	495.79	27	11	11	49	564.97	21	11	11	43	495.79	190	11.53	2,190.70	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	3	0	2	5	167.15	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	33.43	167.15	
83	44111515-DF-B01	DATA FILE BOX	piece	10	0	0	10	772.00	10	0	0	10	772.00	10	0	0	10	772.00	10	0	0	10	772.00	40	77.20	3,088.00	
84	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00	
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	2	0	2	4	1,815.84	0	0	0	0	0.00	1	0	0	1	453.96	0	0	0	0	0.00	5	453.96	2,269.80	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	2	0	0	2	1,528.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	764.40	1,528.80
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	2	0	0	2	1,961.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	980.72	1,961.44
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	2	0	0	2	1,476.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	738.40	1,476.80
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	10	0	0	10	304.90	5	0	0	5	152.45	5	0	0	5	152.45	5	0	0	5	152.45	25	30.49	762.25
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	3	0	0	3	1,297.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	432.52	1,297.56
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	488.80	0.00
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	5	0	0	5	57.05	0	0	0	0	0.00	2	0	0	2	22.82	0	0	0	0	0.00	7	11.41	79.87
93	44101714-FX-M01	FACSIMILE MACHINE	unit	1	0	0	1	5,642.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,642.00	5,642.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	10	2	2	14	1,324.96	9	2	2	13	1,230.32	9	2	2	13	1,230.32	9	2	2	13	1,230.32	53	94.64	5,015.92
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	3	0	0	3	811.20	3	0	0	3	811.20	3	0	0	3	811.20	3	0	0	3	811.20	12	270.40	3,244.80
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	3	0	0	3	859.56	3	0	0	3	859.56	3	0	0	3	859.56	3	0	0	3	859.56	12	286.52	3,438.24
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	2	0	0	2	375.08	2	0	0	2	375.08	2	0	0	2	375.08	2	0	0	2	375.08	8	187.54	1,500.32
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	23	0	0	23	5,487.11	2	0	0	2	477.14	3	0	0	3	715.71	2	0	0	2	477.14	30	238.57	7,157.10
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	3	0	0	3	2,857.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	952.64	2,857.92
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	2	0	0	2	578.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	289.12	578.24
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	23	0	0	23	7,664.98	0	0	0	0	0.00	1	0	0	1	333.26	0	0	0	0	0.00	24	333.26	7,998.24
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	2	0	1	3	189.33	1	1	0	2	126.22	2	0	1	3	189.33	1	0	0	1	63.11	9	63.11	567.99
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	26	0	0	26	953.16	0	0	0	0	0.00	15	0	0	15	549.90	0	0	0	0	0.00	41	36.66	1,503.06
108	44121708-MP-B01	MARKER, Permanent, Black	piece	19	1	1	21	156.87	5	1	13	19	141.93	7	1	1	9	67.23	5	1	1	7	52.29	56	7.47	418.32
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	19	1	1	21	156.87	5	1	13	19	141.93	7	1	1	9	67.23	5	1	1	7	52.29	56	7.47	418.32
110	44121708-MP-B03	MARKER, Permanent, Red	piece	18	0	0	18	134.46	4	0	12	16	119.52	6	0	0	6	44.82	4	0	0	4	29.88	44	7.47	328.68
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	12	0	0	12	115.80	2	0	0	2	19.30	10	0	0	10	96.50	2	0	0	2	19.30	26	9.65	250.90
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	12	0	0	12	115.80	2	0	0	2	19.30	10	0	0	10	96.50	2	0	0	2	19.30	26	9.65	250.90
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	10	0	0	10	96.50	2	0	0	2	19.30	10	0	0	10	96.50	2	0	0	2	19.30	24	9.65	231.60
114	44122104-PC-G01	PAPER CLIP, viny/plastic coated, 33mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.82	0.00
115	44122104-PC-J02	PAPER CLIP, viny/plastic coated, jumbo, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13.78	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
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116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	9,297.60	0.00		
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	5	0	2	7	145.53	3	0	0	3	62.37	3	0	0	3	62.37	3	0	3	62.37	16	20.79	332.64		
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	1	0	1	2	425.74	0	0	0	0	0.00	1	0	0	1	212.87	0	0	0	0.00	3	212.87	638.61		
119	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	1	0	2	3	452.40	0	0	0	0	0.00	1	0	2	3	452.40	0	0	0	0.00	6	150.80	904.80		
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	2	2	548.46	2	0	0	2	548.46	2	0	0	2	548.46	2	0	2	548.46	8	274.23	2,193.84		
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	2	0	1	3	405.60	1	0	0	1	135.20	2	0	0	2	270.40	2	0	2	270.40	8	135.20	1,081.60		
122	44121905-SP-F01	STAMP PAD, felt	piece	3	0	0	3	119.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	3	39.92	119.76		
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	14	0	7	21	700.77	0	0	0	0	0.00	13	0	0	13	433.81	0	0	0	0.00	34	33.37	1,134.58		
124	44121615-ST-S01	STAPLER, standard type	piece	9	0	7	16	2,329.60	0	0	0	0	0.00	3	0	0	3	436.80	0	0	0	0.00	19	145.60	2,766.40		
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	1	0	0	1	888.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1	888.16	888.16		
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	13	0	7	20	557.40	0	0	0	0	0.00	2	0	0	2	55.74	0	0	0	0.00	22	27.87	613.14		
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	2	0	3	5	364.00	0	0	0	0	0.00	5	0	0	5	364.00	0	0	0	0.00	10	72.80	728.00		
PAPER MATERIALS AND PRODUCTS																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	83.72	0.00		
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2, box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	882.55	0.00		
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2, box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,166.88	0.00		
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1, box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,528.80	0.00		
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1, box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,026.48	0.00		
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 5, box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	790.40	0.00		
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 5, box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,508.00	0.00		
135	14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	794.95	0.00		
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	25	7	7	39	1,445.34	16	7	7	30	1,111.80	19	7	7	33	1,222.98	11	7	12	30	1,111.80	132	37.06	4,891.92	
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	25	7	7	39	2,311.92	16	7	7	30	1,778.40	19	7	7	33	1,956.24	11	7	12	30	1,778.40	132	59.26	7,824.96	
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	25	7	7	39	2,028.00	16	7	7	30	1,560.00	19	7	7	33	1,716.00	11	7	12	30	1,560.00	132	52.00	6,864.00	
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	33	0	0	33	397.32	51	0	0	51	614.04	22	0	0	22	264.88	10	0	6	16	192.64	122	12.04	1,468.88	
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	32	4	4	40	6,626.00	9	4	14	27	4,472.55	19	4	14	37	6,129.05	9	4	4	17	2,816.05	121	165.65	20,043.65	
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	47	6	6	59	11,161.62	14	6	16	36	6,810.48	34	6	16	56	10,594.08	14	6	6	26	4,918.68	177	189.18	33,484.86	
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	4	0	5	9	1,239.66	9	0	0	9	1,239.66	19	0	0	19	2,617.06	14	0	0	14	1,928.36	51	137.74	7,024.74	
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	6	0	8	14	2,224.74	14	0	0	14	2,224.74	22	0	0	22	3,496.02	22	0	0	22	3,496.02	72	158.91	11,441.52	
144	14111531-PP-R01	PAD PAPER, ruled	pad	1	0	0	1	21.53	1	0	0	1	21.53	1	0	0	1	21.53	1	0	0	1	21.53	4	21.53	86.12	

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145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	4	4	392.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	98.05	392.20	
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	3	0	0	3	187.20	2	0	0	2	124.80	2	0	2	4	249.60	0	0	0	0	0.00	9	62.40	561.60	
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	10	0	3	13	1,352.00	6	0	0	6	624.00	6	0	2	8	832.00	3	0	0	3	312.00	30	104.00	3,120.00	
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00	
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	10	0	6	16	540.80	14	1	0	15	507.00	15	0	2	17	574.60	14	2	0	16	540.80	64	33.80	2,163.20	
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	86.32	0.00	
PERFUMES OR COLOGNES OR FRAGRANCES																											
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	2	2	2	6	485.10	2	2	2	6	485.10	2	2	2	6	485.10	2	2	2	6	485.10	24	80.85	1,940.40	
PESTICIDES OR PEST REPELLENTS																											
152	10191509-IN-A01	INSECTICIDE, 600mL	can	2	2	3	7	975.52	2	2	2	6	836.16	2	3	2	7	975.52	2	2	2	6	836.16	26	139.36	3,623.36	
PRINTED PUBLICATIONS																											
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT	book	12	0	0	12	446.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	37.21	446.52	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00	
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	2	0	0	2	499.20	0	0	0	0	0.00	1	0	0	1	249.60	0	0	0	0	0.00	3	249.60	748.80	
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	4	249.60	998.40	
10	44103105-EP-N17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	4	249.60	998.40	
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	4	249.60	998.40	
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00
22	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,056.00	0.00
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00

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48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
54	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
55	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00

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78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	2	0	2	6,485.44	0	0	1	1	3,242.72	0	0	0	0	0.00	1	0	0	1	3,242.72	4	3,242.72	12,970.88
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00

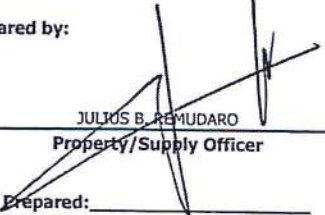
Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
123	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00

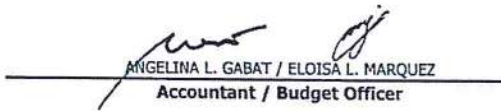
Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00	
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00	
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00	
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00	
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00	
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
		ALCOHOL, Isopropyl, 68%- 72%, 500ml (-5ml)	bottle	59	34	34	127	11,430.00	59	34	34	127	11,430.00	59	34	34	127	11,430.00	59	34	34	127	11,430.00	508	90.00	45,720.00	
		TOILET TISSUE PAPER, 3 ply, 12 rolls in a pack	pack	48	24	32	104	17,160.00	56	24	24	104	17,160.00	56	24	24	104	17,160.00	56	24	24	104	17,160.00	416	165.00	68,640.00	
		PAPER SHREDDER	unit	1			1	15,000.00				0	0.00				0	0.00				0	0.00	1	15,000.00	15,000.00	
		Air Conditioning Unit	unit	2			2	100,000.00				0	0.00				0	0.00				0	0.00	2	50,000.00	100,000.00	
		Toner, Multi-Function Copier "Sharp" MX-315N	cart	3	0	0	3	27,000.00	0	0	0	0	0.00	2	0	0	2	18,000.00	0	0	0	0	0.00	5	9,000.00	45,000.00	
		Ink, Multi-Function Printer "Canon" Pxiroma G7070	set	2	0	0	2	5,000.00	0	0	0	0	0.00	1	0	0	1	2,500.00	0	0	0	0	0.00	3	2,500.00	7,500.00	
		Chicago Screw, 1"	piece	25	0	0	25	100.00	25	0	0	25	100.00	25	0	0	25	100.00	25	0	0	25	100.00	100	4.00	400.00	
		Chicago Screw, 2"	piece	25	0	0	25	175.00	25	0	0	25	175.00	25	0	0	25	175.00	25	0	0	25	175.00	100	7.00	700.00	
		Chicago Screw, 3"	piece	25	0	0	25	200.00	25	0	0	25	200.00	25	0	0	25	200.00	25	0	0	25	200.00	100	8.00	800.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Chicago Screw, 4"	piece	25	0	0	25	225.00	25	0	0	25	225.00	25	0	0	25	225.00	25	0	0	25	225.00	100	9.00	900.00
Brother MFC-L2700DW, Toner	piece	1	0	0	1	5,000.00	0	0	0	0	0.00	1	0	0	1	5,000.00	0	0	0	0	0.00	2	5,000.00	10,000.00
Kyocera TASKalfa 3010i, Toner	piece	1	0	0	1	6,000.00	0	0	0	0	0.00	1	0	0	1	6,000.00	0	0	0	0	0.00	2	6,000.00	12,000.00
Ballpen, blue	piece	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	40	40.00	1,600.00
Ballpen, black	piece	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	40	40.00	1,600.00
Plastic ring bind, 1 inch	piece	1	0	0	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300.00	300.00

A. TOTAL	P	648,673.41
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	64,867.34
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	-
D. GRAND TOTAL (A + B+ C)	P	713,540.75
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

 JULIUS B. REMUDARO
 Property/Supply Officer
 Date Prepared: _____

Certified Funds Available / Certified Appropriate Funds Available:

 ANGELINA L. GABAT / ELOISA L. MARQUEZ
 Accountant / Budget Officer

Approved by:

 MARVIC MARIO VICTOR F. LEONEN
 Head of Office/Agency