



REPUBLIC OF THE PHILIPPINES
SENATE ELECTORAL TRIBUNAL

REQUEST FOR QUOTATION

The Senate Electoral Tribunal, through its Bids and Awards Committee, will undertake the procurement of Periodic Maintenance Service (PMS) of Service Vehicles in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184, as follows:

Name of Project	:	Periodic Maintenance Service (PMS) of Service Vehicles
Quotation Validity	:	at least thirty (30) calendar days
Delivery Schedule	:	Seven (7) days from receipt of vehicle to be serviced
Terms of Payment	:	15 to 30 calendar days upon submission of complete supporting documents
Approved Budget	:	Three Hundred Fifty Thousand Pesos (Php350,000.00)

Interested suppliers are required to submit their valid and current Mayor's Permit, PHILGEPS Registration Certificate, and price quotation (Annex "A") not later than **February 10, 2023 at 05:00 p.m.** at the 6th Floor, Sugar Center Building, North Avenue, Diliman, Quezon City. The documents may also be sent thru fax at 8395-9329 or email at ppms.proc1@set.gov.ph.

Very truly yours,


ATTY. ELEANOR S. FRANCISCO-ANUNCIACION
Deputy Secretary of the Tribunal
Chairperson, Bids and Awards Committee

SENATE ELECTORAL TRIBUNAL

Annex A

RFQ No.: 2023-01-009 NP-SVP

Date :

Company Name: _____
Company Address: _____
Contact Person: _____
Contact Number: _____

Item No.	Qty.	Unit	Purchaser's Specification	Bidder's Specifications (Please write the detailed specifications in the space provided)	Unit Cost	Total Cost
1	1	lot	<p>PERIODIC MAINTENANCE SERVICE (PMS) OF SERVICE VEHICLES</p> <p>Inclusions:</p> <ul style="list-style-type: none">▪ Toyota Vehicle PMD Check-up▪ Genuine Toyota Diesel Engine Flush▪ Genuine Toyota Diesel Engine Regular Oil▪ Genuine Toyota Oil Filter▪ Genuine Toyota Gaskets▪ Diesel Injector Cleaner▪ Clean and adjust Brakes▪ Brake Cleaner▪ Brake Paste▪ Genuine Toyota Engine Room Cleaner▪ Battery and Charging System▪ Other parts and supplies necessary for the current kilometer reading and type of vehicle (<i>see attached vehicle details</i>)▪ Miscellaneous Expenses▪ Labor Expenses <p>PMS Type: Every 5,000 km PMS</p> <p>Duration: February 15 to December 31, 2023</p> <p>Make: Toyota</p> <p>Number of Vehicles: Seven (7) Vehicles</p> <p>Number of PMS per Vehicle: One (1) Complete PMS per vehicle</p>			

		<p>Payment Terms: Payment after every completed vehicle PMS</p> <p>Other Requirements:</p> <ul style="list-style-type: none">▪ The service provider must have pollution control facilities for waste material disposal such as oil, lubricants, and consumables.▪ The service provider must provide a breakdown of the cost of PMS for each vehicle <p>ABC: Php350,000.00</p>			
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JULIUS B. REMUDARO

Procurement Officer

Landline: 8395-9329

Mobile Landline: 8-463-1113

Email: ppms.proc1@set.gov.ph
set.ppms.ps@gmail.com

(Signature over Printed Name)
Supplier

VEHICLE DETAILS FOR PERIODIC MAINTENANCE SERVICE (PMS)
As of January 10, 2023

No.	Make	Vehicle	Plate No.	Current KM Reading	Year Model
1	Toyota	Innova	SHY 154	165,138	2008
2	Toyota	Innova	SAB 4895	40,798	2016
3	Toyota	Grandia	SJN 623	95,951	2010
4	Toyota	Grandia	SAB 3671	33,081	2016
5	Toyota	Hilux	A6 G580	21,922	2018
6	Toyota	Hilux	A9 I862	30,253	2019
7	Toyota	Avanza	SAB 4878	24,478	2018