

PURCHASE ORDER
SENATE ELECTORAL TRIBUNAL

Supplier	: NATURE SPECIALISTS, INC.	PO No.	: 2023-03-041
Address	: Timberland Heights, Barangay Malanday, San Mateo, Rizal	Date	: March 29, 2023
TIN	: 010-116-487-000	P.R. No.	: 2023-03-084
		Mode of Procurement	: NP-Lease of Venue

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	Nature Specialists, Inc.	Delivery Term	: FOB destination
Date of Delivery	April 13, 2023	Payment Term	: 15 to 30 days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	<p>LEASE OF VENUE WITH MEALS FOR THE 68TH SET ANNIVERSARY CELEBRATION – PALARO NG LAHI</p> <p>Date: 13 April 2023; 1 day activity</p> <p>I. Location</p> <p>a. Within the Province of Rizal</p> <p>b. Free parking space reserved within or near the venue for at least five (5) vehicles including a mini-bus</p> <p>II. Neighborhood Data</p> <p>A. Clean surroundings free from Pollutants</p> <p>B. Secure perimeter</p> <p>C. Proximity to police, hospital and/or fire station</p> <p>D. Proximity to food establishments and convenience stores</p> <p>III. Venue</p> <p>A. Functionality of Activity Area</p> <p>1. Multi-purpose hall that can accommodate at least 75 participants</p> <p>2. Sufficient area for group activities which include games but still conforms to physical distancing rules</p> <p>3. Availability of waiting areas for spectators and participants including provision for tables and chairs</p> <p>4. Sufficient light and ventilation; high ceiling</p> <p>B. Facilities</p> <p>1. Continuous water supply and accessible comfort rooms</p> <p>2. Well-lighted function and common areas</p> <p>3. Accessible emergency exit and alarm, standby fire extinguisher or automatic sprinkler</p> <p>4. Available telephone and/or internet connection within the area</p> <p>5. Easy access for PWD and senior citizens; availability of ramp as well as elevator service</p> <p>C. Other Requirements</p> <p>1. Provision for janitorial and maintenance services</p> <p>2. Adequate security service</p> <p>3. Availability of a clinic with sufficient first aid equipment</p> <p>D. Catering Services</p> <p>1. Location must be within the activity area</p> <p>2. Meals for at least 75 participants on April 13, 2023 composed of:</p> <p>a. A.M. snacks</p> <p>b. Lunch</p> <p>c. P.M. snacks</p>	1		147,000.00

PURCHASE ORDER
SENATE ELECTORAL TRIBUNAL

Supplier	: NATURE SPECIALISTS, INC.	PO No.	: 2023-03-041
Address	: Timberland Heights, Barangay Malanday, San Mateo, Rizal	Date	: March 29, 2023
TIN	: 010-116-487-000	P.R. No.	: 2023-03-084
		Mode of Procurement	: NP-Lease of Venue

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery	Nature Specialists, Inc.	Delivery Term	: FOB destination
Date of Delivery	April 13, 2023	Payment Term	: 15 to 30 days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	LEASE OF VENUE WITH MEALS FOR THE 68TH SET ANNIVERSARY CELEBRATION – PALARO NG LAHI Date: 13 April 2023; 1 day activity 3. At least one (1) round of iced tea or soda per meal 4. Provision for free-flowing drinking water and coffee (preferably brewed) and tea for the lunch and every snack	1		147,000.00
					147,000.00

ONE HUNDRED FORTY-SEVEN THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified in the delivery time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:



JELAN D. RAMOS

(Signature over printed name)


04/04/23

Date

RECOMMENDING APPROVAL:



ATTY. CRISANTA V. VALERA
Secretary of the Tribunal

APPROVED BY:


RAMON PAUL L. HERNANDO
Associate Justice
Acting Chairperson, Senate Electoral Tribunal

Funds Cluster: 01

Funds Available: ₱147,000.00


ANGELINA L. GABAT
Director, Accounting Service

ORS/BURS No.:

02-101-2023-08-158

Date of the ORS/BURS:

MARCH 29, 2023

Amount:

₱147,000.00