



SENATE ELECTORAL TRIBUNAL
Electoral Tribunal Building, COA Compound,
Batasan Road, Quezon City

REQUEST FOR QUOTATION

The Senate Electoral Tribunal, through its Procurement and Property Management Service (PPMS), will undertake a procurement for the "SUPPLY OF ONE (1) UNIT FIXED SHELF AND ONE (1) UNIT LCD TRAY" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184, as follows:

Name of Project	:	Supply of One (1) unit Fixed Shelf and One (1) Unit LCD Tray
Quotation Validity	:	at least thirty (30) calendar days
Place of Delivery	:	Senate Electoral Tribunal, Electoral Tribunals Building, COA Compound, Batasan Road, Quezon City
Delivery Schedule	:	60 days after receipt of the Purchase Order (PO)
Terms of Payment	:	15 to 30 calendar days upon submission of complete supporting documents
Liquidated Damages	:	One-tenth (1/10) of one (1) percent of the undelivered item/s for every day of delay
Approved Budget	:	Ninety-Three Thousand Pesos (PhP93,000.00)

Interested suppliers are required to submit their valid and current Mayor's Permit and PHILGEPS Registration Certificate, and price quotation (Annex "A").

The deadline for the submission of quotation and eligibility documents is on 04 June 2018 at 8:00AM at the PPMS Office, Room 207, 2nd Floor, Electoral Tribunals Building, COA Compound, Batasan Road, Quezon City or sent at 931-7613 or email at ppms@set.gov.ph.

Very truly yours,


ATTY. FE G. GONZAGA
Director III, PPMS

