



SENATE ELECTORAL TRIBUNAL  
Electoral Tribunal Building, COA Compound,  
Batasan Road, Quezon City

**REQUEST FOR QUOTATION**

The Senate Electoral Tribunal, through its Procurement and Property Management Service (PPMS), will undertake the procurement of the "SUPPLY AND INSTALLATION OF ROLL-UP DOORS AT THE BALLOT BOX STORAGE AREA IN THE MERGED ROOM, ELECTORAL TRIBUNALS' BUILDING" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184, as follows:

Name of Project	:	Supply and Installation of Roll-up Doors at the Ballot Box Storage Area in the Merged Room, Electoral Tribunals' Building
Quotation Validity	:	at least thirty (30) calendar days
Place of Delivery	:	Senate Electoral Tribunal, Electoral Tribunals' Building, COA Compound, Batasan Road, Quezon City
Delivery Schedule	:	15 calendar days after receipt of the Purchase Order (PO)
Terms of Payment	:	15 to 30 calendar days upon submission of complete supporting documents
Liquidated Damages	:	One-tenth (1/10) of one (1) percent for every day of delay on the undelivered item/s
Approved Budget	:	Three Hundred Fifty Thousand Pesos (PhP350,000.00)

Interested suppliers are required to submit their valid and current Mayor's Permit and PHILGEPS Registration Certificate, and price quotation (Annex "A").

Submission of quotation and eligibility documents is on or before October 9, 2017, 9:00AM, at PPMS Office, Room 207, 2<sup>nd</sup> Floor, Electoral Tribunals' Building, COA Compound, Batasan Road, Quezon City or fax it through 931-7613 or email to [ppms@set.gov.ph](mailto:ppms@set.gov.ph)

Very truly yours,

Sgd.  
**ATTY. FE G. GONZAGA**  
Director III, PPMS

SENATE ELECTORAL TRIBUNAL

Annex A

RFQ No.: 2017-10-008\_SVP

Date : October 4, 2017

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specification	Bidder's Specifications (Please write the detailed specifications in the space provided)	Unit Cost	Total Cost
1	1	lot	<b>Supply and Installation of Roll-up Doors at the Ballot Box Area in the Merged Room, Electoral Tribunals' Building</b>			
			<i>Specification</i>			
			1 set 20.6 mw x 3.7 mh x 10 panels			
			1 set 4.19 mw x 2.82 mh x 2 panels			
			Manual Galvalume Roll-up doors with removable middle post, C_S type, Profile 80			
			Components: Padlock holder, complete standard spring mechanism designed for assessed and verified dimension, galvalume side guide 2"x 2"and box cover			
			Note:			
			For Ocular Site Inspection			
			<b>Approved budget:</b>			
			<b>PhP350,000.00</b>			



**DARLENE B. CARDENAS**

Legislative Staff Officer

Telefax No.: 931-7613

Email: [ppms@set.gov.ph](mailto:ppms@set.gov.ph)

\_\_\_\_\_  
(Signature over printed name)  
Supplier