



REPUBLIC OF THE PHILIPPINES
SENATE ELECTORAL TRIBUNAL
COA-NCR Bldg., Batasan Road, Quezon City

RESOLUTION NO. 07-28

ADDITIONAL GUIDELINES ON THE CORRECTION OF MANIFEST ERRORS

The Executive Committee of the Senate Electoral Tribunal adopts the following Additional Guidelines on the Correction of Manifest Errors in the Election Documents, particularly the Statement of Votes by Precincts (SOVP) and Summary Statement of Votes (SSOV):

A. Re-tabulation of Statement of Votes by Precincts (SOVP):

1. **Composition of Correction Team:** The composition of the Correction Team for the re-tabulation of the SOVP shall be in accordance with paragraph A.1-2 of Resolution No. 07-14 dated 17 January 2008.
2. **Data Required to be Written:** Using the Correction of Manifest Errors Report (Form CMER-SOVP-07), the Head Corrector shall write down on the appropriate spaces the following:
 - A. Docket Number of the Protest;
 - B. Title of the Protest;
 - C. Date and Time of Commencement of the Proceeding;
 - D. Municipality/City and Province to which the SOVPs pertains;
 - E. Head Corrector's name, and,
 - F. Names of the Party Correctors
3. **Accounting of SOVP's:** The Head Corrector shall count the number of SOVP's to be re-tabulated and shall write down the Serial Number of each SOVP on the appropriate space on Form CMER-SOVP-07 (Annex "A").
4. **Re-tabulation Proper:** The Head Corrector shall read the votes of the Protestant and the Protestee as recorded on each SOVP and shall write down on the appropriate space on Form CMER-SOVP-07 the total of such votes as appearing on the SOVP.

He shall then re-tabulate the votes of the parties and write the total votes obtained by the Protestant and the Protestee as re-tabulated on the appropriate space on Form CMER-SOVP-07.

After the re-tabulation of votes on a SOVP, the Head Corrector shall turn over such SOVP to the Party Correctors for examination. Each Party Corrector shall have a maximum period of five (5) minutes to view and to record objections to each SOVP.

5. **Recording of Objections:** Objections raised against the SOVP shall be set forth in Form CMER-SOVP-07A (Annex "B") provided for the purpose. No argument in support of the objection shall be entertained during the re-tabulation.
6. **Marking of Contested or Objected SOVPs:** The Head Corrector shall mark the SOVPs contested or objected to by the Protestant's Corrector according to the Exhibit Number assigned with red pen on the left uppermost part of the contested or objected SOVP. The Head Corrector shall mark the SOVPs contested or objected to by the Protestee's Corrector according to the Exhibit Number assigned with red pen on the right uppermost part of the contested or objected SOVPs.
7. **Segregation of Contested and Uncontested SOVPs:** The Head Corrector shall place the uncontested SOVPs inside an envelope and shall mark the same as "Uncontested." The contested SOVPs, on the other hand, shall be arranged consecutively according to their exhibit numbers and placed in a separate envelope, which shall be sealed with a masking tape. The Head Corrector and the Party Correctors shall affix their signatures across the envelope flap and the tape. The envelope shall be marked by the Head Corrector as "Contested."
8. **Determination of Total Votes Per SOVP:** The Head Corrector shall determine the total votes of the parties and record said vote totals on the appropriate spaces in Form CMER-SOVP-07. The Head Corrector shall then compare them with those written on the Summary Statement of Votes (SSOV). If there is an error or discrepancy, the necessary correction shall be made on the SSOV. The Head Corrector as well as the Party Correctors shall sign the correction made. The correction made on the SSOV shall be recorded on the appropriate space in the Correction of Manifest Error Report. If there is no error or discrepancy, the Head Corrector shall indicate in the report that there was no correction made.
9. **Comparison with the City/Municipal Certificate of Canvass of Votes (COC):** After entering the necessary corrections on the SSOV, the Head Corrector shall thereafter compare the Grand Total received by the parties with the entries so made in the City/Municipal Certificate of Canvass of Votes (CCOC/MCOC). If there is an error or discrepancy, the necessary correction shall be made on the CCOC/MCOC. The Head Corrector as well as the Party Correctors shall sign the correction made. The correction made on the CCOC/MCOC shall be recorded on the appropriate space in the Correction of Manifest Error Report. If there is no error or discrepancy, the Head Corrector shall indicate in the report that there was no correction made.

10. **Objections on Summary Statement of Votes (SSOVs):** Objections raised against the SSOVs or against the corrections made shall be set forth in (Form CMER-SOVP-07B (Annex "C") provided for the purpose.
11. **Compilation of Reports and Annexes:** The Head Corrector shall attach all the Annexes accomplished by the Party Correctors to the Report. The Head Corrector and the Party Correctors shall affix their signatures on each and every page of the Report, including the Annexes accomplished by the Party Correctors.
12. **Submission of Reports:** The Head Corrector shall submit the Correction of Manifest Error Report, with the Annexes to the Tribunal personnel assigned to supervise the proceedings, who shall forward the same to the Secretary of the Tribunal.

APPROVED, 25 June 2008.



LEONARDO A. QUISUMBING
Senior Associate Justice
Chairman



ANTONIO T. CARPIO
Associate Justice
Member



RENATO C. CORONA
Associate Justice
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